

# Minutes

CALS Curriculum Committee Meeting  
Tuesday, February 27, 2018, 12:00 p.m.  
243 Russell Labs

Voting Members Present: Barak, Gould, Albrecht, Anderson, Paustian, Ingebritsen, Balster

Non-Voting Members Present: Bollig, Garvens

Meeting called to order at 12:00pm

## CONSENT AGENDA

1. Review meeting minutes from February 13, 2018
2. Request for Change to AAE, REDA Named Option Program Requirements (require grades of B in core courses); approved by AAE faculty on 2.19.18

**Items 1-2 approved by consent**

## ACTION ITEMS

3. Review Teaching & Advising Awards  
Motion to approve, Paustian, Gould
  - Reviewed Teaching & Advising awards (Atwood, Mauer, WALSA, and Spitzer) and voted to make selections

## INFORMATIONAL ITEMS

10. Syllabus Expectations and Repository
  - Overview and reminder of reaccreditation Spring 2019 and syllabi expectations; Accreditors will request list of syllabi that they want to see and then schools/colleges will be contacted
  - CALS created a repository for the college, so that we can provide the syllabi when asked and then review the three most critical aspects of the syllabi (# of credits, how credit hour policy is met, and learning outcomes)
11. Update on UCC Discussion Items
  - Overview of January UCC meeting when the provost was present and there were two focuses:
    - Whether UCC should review courses and their modality (i.e. specific criteria for teaching a course online; The provost is in support of approving courses to be taught online and there is interest in having separate guidance on online courses or UCC approved guidance)
    - Whether UCC should oversee disagreements between departments in different schools/colleges across campus in terms of course proposals; Provost agreed that if there was a disagreement in regards to the pedagogy, it would be ok to elevate the issue to UCC/Jocelyn Milner; The main issue is course overlap and in new course proposal system there is an opportunity to share new course proposals with interested parties, for a variety of reasons, but they do not hold up the course approval process
12. Joint Meeting with L&S cancelled – CALS-only portion scheduled on 3.13.18 from noon – 1:30pm

Meeting adjourned at 12:55pm