

# Minutes

CALS Curriculum Committee Meeting  
Tuesday, September 27, 2016, 12:00 p.m.  
250 Agricultural Hall

**Voting Members Present:** Albrecht, Barak-Cunningham, Choi, Engles, Gould, Lenertz-Lindemer, Reaves, Turnquist

**Voting Members Absent:** Balster

**Non-Voting Members Present:** Bollig, Grill, Klatt

**Guest:** Dan Schaefer of Animal Sciences

**Meeting called to order at 12:01**

## CONSENT AGENDA

1. Review meeting minutes from September 13, 2016
2. **431 SOIL SCI** Soils of the World—course change; effective Spring 2016-2017
3. **812 AGRONOMY** Obsolete Course Waiver

-Note: Course change proposal was approved by UCC in Sept, 2016

**Action: Approve Items 1-3 by consent**

## ACTION ITEMS

4. An Sci/Dy Sci 101 Credit by Examination (attachments: 4-12-2016 Minutes; AN SCI101 Credit by Exam Proposal) – Dan Schaefer  
–Note: campus policy found here: <https://kb.wisc.edu/vesta/page.php?id=49600>

Motion: Approve the Credit by Exam proposal for An Sci/Dy Sci 101 to be effective in Summer of 2017; Gould; Albrecht

- Animal Science and Dairy Science's executive committees have approved this proposal
- Exam will be composed by the co-instructors of An Sci/Dy Sci 101 and available by February 2017 and will be reviewed annually
- Exam information will be posted to a website and communicated to incoming freshmen and transfer students
- Exam will be available for matriculated students in the summer with the first exam to be proctored in June 2017
- An Sci/Dy Sci 101 has a lab component which will be addressed in exam by diagrams and questions regarding animal anatomy
- Concern about impact on An Sci/Dy Sci 101 enrollment
  - Anticipated impact is 3 to 4 students

- Concern about whether the student will need to pay the exam fee as well as enrollment in the course
  - Students will only need to pay the exam fee as approved by campus policy
- Concern about whether the department will lose revenue due to students not enrolling in these courses
  - Due to the small number of students anticipated to take the exam, this is not considered to be a concern for the department.

Vote: 6 –Approved 0-Denied 0–Abstained

**Action: Approve**

5. Revision to Curriculum Committee Bylaws – Jeri/Nikki

Motion: Approve proposed changes to CALS Curriculum Committee Bylaws for review by Academic Planning Council; Gould; Lenertz-Lindemer

- Changes to Bylaws Include
  - Reduction of faculty serving on committee from 7 to 5 due to the overall decrease of faculty on campus
  - Reduction of student membership from 3 to 2 due to difficulty in finding students to serve on committee
  - Update the title of Dean/Dean Designee to Academic Affairs
  - Quorum will be defined as a majority of faculty and staff voting members
- Concern from committee about why students are included in committee
  - Student participation can be a valuable experience for students participating but students must be appointed by a student body which does not meet until after the beginning of the fall semester
  - Attempts to identify students prior to the academic year have been made but changes in student’s schedules have made this difficult
  - If students do not count against quorum, there is no reason not to include them
- Suggestion that bylaw language regarding student participation be updated to “Reduce from 3 to up to 2”
  - With current changes to defining quorum this language should not be necessary
- Concern that committee members represent the disciplines in the college
  - Language regarding that the breadth of disciplines be represented already exists

Vote: 6-Approved 0-Denied 0-Abstained

**Action: Approve**

**INFORMATIONAL**

6. Lumen Update – Nikki
  - Campus has purchased a suite of software called CourseLeaf that encompasses several different modules
  - The catalog module is in implementation and the new catalog (to be called The Guide) is set to go live in Summer 2017

- Another module is course proposal software
  - OCP is the current course proposal system that will be replaced by this new software
  - Currently the course proposal system is being reviewed for what information is needed in order to review a course proposal
  - Hope it will be implemented fall 2017
  - In the future there will also be program change and program review capacity which does not currently have an online counterpart
  - All of the modules will be accessed through “Lumen,” a portlet in the MyUW portal
  - More updates will be coming in the future
- Concern about whether the Canvas software will be connected to this new software
  - Canvas is connected to the Student Information System
- The software is designed to integrate all the catalog and course information into a single source

**Meeting adjourned at 12:39**