

**CALS Curriculum Committee Meeting
October 22, 2013**

Present: Jackson, Bland, Brown, Kloppenburg, Van Eyck, Gonsiska, Sottile, Fritsch, Olson

Absent: Barak, Skop, Smith, Steele

Meeting called to order 12:00pm

MINUTES

Motion to approve last minutes: Van Eyck, Bland

BUSINESS

- DYSCI 234. Designed to replace DYSCI 302, elective class, content will be updated, main tenet of 302 (to have a cow) will be retained
 - Discussion:
 - Students report enjoying how it's actual production
 - The new numbering and format makes sense
 - Since it is part of a two-course sequence, can it be a required course?
 - Motion to approve; Brown, Kloppenburg – passed
- DYSCI 302. Request to delete because DYSCI 234 will replace it
 - Motion to approve; Brown, Olson – passed
- BSE ~~270~~. Course content to focus on heat and mass transfer, taught by new faculty member
 - Motion to approve; Bland, Kloppenburg – passed
- BIOCHEM 508. Change to course description, pre-requisite now to have a BC or higher in BIOCHEM 503, all seem to be minor changes
 - Motion to approve; Bland, Brown – passed
- BIOCHEM 710. Slight change to course description, effective SP 2014, content of course remains the same
 - Motion to approve; Van Eyck, Bland – passed
- BIOCHEM 100. Freshmen seminar intended to introduce freshmen and transfers to biochemistry as a department and major, also fulfills the CALS first-year seminar requirement
 - Motion to approve; Kloppenburg, Olson – passed
- FOOD SCI 437. Change to pre-requisites – adding that students be in ADI and have taken FOOD SCI 301
 - Discussion:
 - Seems to be motivated by a desire to attract only those students serious about FOOD SCI
 - Will restrict other student's access to the course
 - How do we address the influx of students without increasing faculty/staff? Keep in mind as our larger task re: capacity
 - Motion to approve; Bland, Olson – passed

- BSE 270. New course designed to teach students computer-aided drafting, online class via Learn@UW, intended to start SP 2014, apparently taught before as BSE 375
 - Discussion:
 - Uncertain of federal guidelines for credit hours
 - Four contact hours available per week for assistance seems appealing
 - Does the average student take 6 hours or 8 to 10, for example? May be worth probing more on this
 - Are online courses being tracked thus far? Would be worth looking in to
 - Motion to approve; Kloppenburg, Bland – passed
- BSE 461. Change in title, change to course description, will include food as part of course content
 - Motion to approve; Kloppenburg, Olson – passed

AUTOMATIC CONSENT

- ZOO 953. Cross-listing to include Atmospheric and Oceanic Sciences
 - Discussion:
 - Committee has previously suggested Zoology reach out to other departments who may have interest in cross-listing some of their courses in order to get greater buy-in

CAPACITY METRICS

- Bill is working up a model to go forward with capacity metrics discussion. It will be proposed at a future meeting. Model will examine instructional resources against student demand and how and where they meet; it will force us to confront assumptions about what quality education is
- Should know current goals and if we're accomplishing them
- Possible measurements/indicators: D-F-Drop rates, waitlists, time in residence, number of FTES of instructional faculty and staff and what the turnover is
- Regardless of metrics used, we must consider what our baseline is
- CALS Office to continue research about what other institutions may have accomplished regarding this

Meeting adjourned 12:52pm