

MINUTES

CALS Curriculum Committee Meeting
Tuesday, February 28, 2012, 12:00 p.m.
250 Agricultural Hall

Present: Bednarek, Barak, Bland, Fadl, Gisler, Mitchell, Oosterwyck, Paustian, Pfatteicher, Stubbings, Van Toll

Absent: Hayslett, Jackson, Pearson, Pelegri, Whillock

Minutes

Mitchell made a motion to approve the 1/24 meeting minutes. Paustian seconded the motion, and the motion passed.

COURSE PROPOSALS

New Course Proposals

Inter-Ag 002: International Internship

Bland was the lead on the Inter-Ag 002 course proposal. This is a new course proposal from CALS International Programs to address international internships. This course is for work-related cooperative internships in other countries. The creation of the course was driven by student input, and the course provides some structure for students to think about these experiences before and after the actual experience. The course will also help the international office keep track of the students doing these experiences. It was derived from Inter-Ag 001, which is the same kind of internship, but in the United States. Inter-Ag 002 is separate because of special requirements campus imposes on students with international activities. The course would be offered both during semesters and during the summer, and this is the only course the student would be enrolled in (no additional pre- or post-course). Paustian made a motion to approve the course, and Mitchell seconded the motion. **The motion to approve the course proposal passed.**

Inter-Ag 421: Global Health Field Experience

Pelegri was the lead on the Inter-Ag 421 course proposal, but he was absent, so Pfatteicher presented information to the committee. The Undergraduate Global Health certificate requires a field experience, but at the moment, there is no good way to track these experiences. This course proposal is a way to create an umbrella course for all global health field experiences, and there would be different sections for different experiences (e.g. Inter-Ag 421, section 001, 002...). Previously, these field experiences were coded individually into DARS, and this course would be coded automatically into DARS, with the course approval happening when different sections are created. This method would provide quality control for the requirement.

There was discussion on the nature of Inter-Ag courses not having a curriculum committee; essentially, the CALS UP&S Associate Dean is the 'curriculum committee.' Mitchell then asked who oversees the course content, and Pfatteicher responded that the faculty member(s) in charge of the course would oversee the content.

Pelegri had a few issues with the proposal, based on discussions with Robin Mittenthal of the Nutritional Sciences department. In #13 of the proposal, it is not clear whether students can enroll in the course more than once. Pfatteicher said that it should say that a student can enroll more than once, but students can't enroll in the same section of the course more than once. Also, there was some confusion with item #6, because the cross-listed department was listed as Nutr Sci 694. It was determined that '694' is the department code for Nutritional Sciences, but we should ask them to clarify that they want Inter-Ag 421 cross-listed with Nutr Sci 421. In addition, in item #5, it was unclear why the course title was abbreviated "Hlth" when the 30-character title limitation allows for the entire word "Health." The committee suggested that #5 include the entire title, instead of abbreviating it to "Hlth." Also, item #24 contains a typo in Sherry Tanumihardjo's name, and this should be corrected. In addition, in #19, Pfatteicher stated that the first sentence should read "All sections of courses will be offered for a letter grade." The words "and we do not intend to offer a pass/fail option" should be eliminated, because they do not have the power to control whether the course offers a pass/fail option. Finally, in item #10 on page 3, the word 'in' is missing in the paragraph at the bottom of the page ("...who register for course work in a foreign institution...).

There was one more concern regarding the justification for number of credits listed in item #17, because the scale is not linear. The explanation Pelegri was given was that skewing the scale toward one week was that it takes a lot more effort to prepare for one week and less effort to extend the time period. Pelegri also talked to Robin Mittenthal about this, and Robin stated that they anticipate that most sections would not have an additional pre- or post-field experience course with additional credits. Pfatteicher stated that they want to provide enough structure for the field experience to be a real course, but enough flexibility to allow individual faculty to come up with things on their own. There was a consensus that #17 should be more defined. It was also suggested that the credit scale could be similar to the independent study credit counting (# of hours/semester), because this would be better than counting credits by number of weeks.

Mitchell made a motion to table the course proposal for clarification if items # 13 and 17 and other cosmetic changes (items # 5, 6, 10, 19, 24). Barak seconded the motion, and **the motion to table the course proposal passed.**

Course Change Proposals

Nutr Sci 631: Clinical Nutrition

Barak was the lead on the Nutr Sci 631 course change proposal. The proposal was fairly straightforward, and the department was requesting to add ADI classification as a prerequisite for the course. The only concern was that in item #15, the proposal states that yes, the proposed change affects a requirement, but they do not explain how things will be affected, which is requested in the proposal when 'yes' is selected. It was discussed that this should be filled out with an explanation or the words 'see above.' Barak made a motion to conditionally approve the course proposal assuming that item #15 is filled out. Mitchell seconded the motion. Before the vote, there was discussion on the exact meaning of 'ADI' classification, and whether this would be clear to people not familiar with the term. Pfatteicher stated that for item #10, we may want to have a conversation with the Registrar on what language is appropriate for the clarification of

the 'ADI' term. The motion still stands, and **the motion to conditionally approve the course proposal passed.**

AAE 343: Environmental Economics and AAE 373: Globalization, Poverty and Development

Jackson was the lead on the AAE 343 and 373 course proposals, but he was absent, so Bednarek presented Jackson's comments to the committee. The course change proposal was requesting to add AAE 215 as a prerequisite to both courses in addition to Econ 101. These courses (AAE 343 and 373) are cross-listed with the Economics department, the Nelson Institute for Environmental Studies, and International Studies, and there are letters of support from each department. Jackson's comments stated that the proposal appeared to be in good shape with the three letters of support. Pfatteicher mentioned that in many instances, AAE 215 has been viewed as an accepted substitute for Econ 101 for a long time. Paustian made a motion to approve the AAE 343 and 373 course proposals. Mitchell seconded the motion, and **the motion to approve the course proposals passed.**

DS 639: Culture and Built Environment

This course change proposal was brought up at the curriculum committee meeting on Tuesday, January 24, and the proposal was asking to add Landscape Architecture as a cross-listed department. At that meeting, the proposal was tabled because of a lack of a grading scale in the course syllabus and because the Landscape Architecture department did not provide enough information to support cross-listing the course (did not provide consent to commit resources to the cross-listed course). At this meeting, John Harrington from the Landscape Architecture department provided a letter that acknowledges that the department may be asked to commit resources in the future, and the letter agrees to this. The DS department also provided an updated syllabus that added grades to the grading scale. Mitchell stated that the provided information was sufficient to address the initial problems with the course proposal, and he made a motion to approve the course proposal. Paustian seconded the motion, and **the motion to approve the course proposal passed.**

NEW BUSINESS

Proposed MS Sustainable Management at Multiple UWs

Pfatteicher brought up this proposal, which is requesting entitlement to plan an online MS in Sustainable Management. The reason for bringing this to the curriculum committee was to give the committee an opportunity to comment on the proposed MS. Pfatteicher brought it up because she thought this proposal was more relevant than most other programs that go through this process. The curriculum committee had no comments at the time.

Mitchell made a motion to adjourn, and Bland seconded the motion. The meeting was adjourned at 1:06 p.m.